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**RESOLUTION OF THE BOARD OF DIRECTORS OF
CRAWFORD FARMS HOMEOWNERS
ASSOCIATION, INC.**

WHEREAS, SAMPLE HOMEOWNERS ASSOCIATION, INC., a Texas nonprofit corporation (the “**Association**”), is governed by those certain Declaration of Covenants, Conditions, and Restrictions for Crawford Farms recorded on May 11, 2000, as Document Number D200100353, Real Property Records, Tarrant County, Texas, and supplemental amendments: First Amendment recorded with the Tarrant County Clerk instrument number D201115355, Declaration of Annexation and Second Amendment recorded with the Tarrant County Clerk instrument number D203191982, Declaration of Annexation and Third Amendment recorded with the Tarrant County Clerk instrument number D203204087, Amended and Restated Declaration of Covenants, Conditions, and Restrictions for Crawford Farms Declaration and Annexation and First Amendment recorded with the Tarrant County Clerk instrument number D205260398, Second Amendment to the Amended and Restated Declaration of Covenants, Conditions, and Restrictions recorded with the Tarrant County Clerk instrument number D205260399, Third Amendment to the Amended and Restated Declaration of Covenants, Conditions, and Restrictions for Crawford Farms recorded with the Tarrant County Clerk instrument number D208321299, Third Amendment to the Amended and Restated Declaration of Covenants, Conditions, and Restrictions for Crawford Farms recorded with the Tarrant County Clerk instrument number D208321300, Third Amendment to the Amended and Restated Declaration of Covenants, Conditions, and Restrictions for Crawford Farms recorded with the Tarrant County Clerk instrument number D218030620, Fifth Amendment to the Amended and Restated Declaration of Covenants, Conditions, and Restrictions for Crawford Farms recorded with the Tarrant County Clerk instrument number D221038199 (collectively, the “**Declaration**”);

WHEREAS, Article 3.9(b)(xi) of the Amended and Restated Declaration outlines the power and duty of the Association to implement and collect assessments; and

WHEREAS, to clarify the process of collection of assessments, the Association recorded that certain Collection Policy on November 4, 2018 as Document No. D219253342 of the Official Public Records of Real Property of Tarrant County, Texas (the “**Prior Policy**”);

WHEREAS, the Association wishes to amend and restate the Prior Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Association that the Prior Policy is hereby amended and restated by the Collection Policy attached hereto and incorporated herein for all purposes as Exhibit A which now governs the Association.

[SIGNATURE PAGE(S) TO FOLLOW]



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08/27/2021 12:38 PM

Page: 1 of 4

Fees: \$27.00

NOTICE

SUBMITTER: BRANDY ADAMS

{00067556 5}


MARY LOUISE NICHOLSON
COUNTY CLERK

EXECUTED this 26th day of August, 2021.

ASSOCIATION:

CRAWFORD FARMS HOMEOWNERS ASSOCIATION, INC.,
a Texas nonprofit corporation

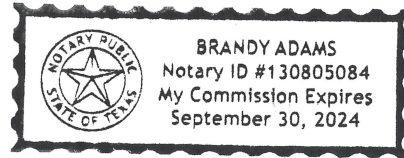
By: *Richard Gatewood*
Name: Richard Gatewood
Title: President, Crawford Farms HOA

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 26th day of August, 2021 by Richard Gatewood, President of CRAWFORD FARMS HOMEOWNERS ASSOCIATION, INC., a Texas nonprofit corporation, known to me to be the person whose name is subscribed to the within instrument, and acknowledged that she or he executed the same for the purposes and consideration set forth therein.

[Signature]
Notary Public, State of Texas

ACKNOWLEDGED:
Ronald Koelling
Ronald Koelling, Secretary

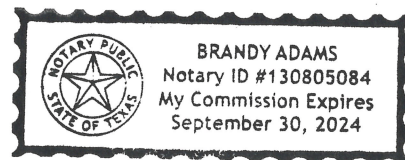


STATE OF TEXAS §
 §
COUNTY OF TARRANT §

This instrument was acknowledged before me on the 26th day of August, 2021 by Ronald Koelling, Secretary of CRAWFORD FARMS HOMEOWNERS ASSOCIATION, INC., a Texas nonprofit corporation, known to me to be the person whose name is subscribed to the within instrument, and acknowledged that she or he executed the same for the purposes and consideration set forth therein.

[Signature]
Notary Public, State of Texas

After Recording Return To:
FirstService Residential
Attn: Business Clerk
14951 N. Dallas Pkwy, 6th Floor
Dallas, TX 75254
100067536 5f



CRAWFORD FARMS HOMEOWNERS ASSOCIATION, INC.
14951 N. DALLAS PKWY, 6TH FLOOR
DALLAS, TX, 75254

CRAWFORD FARMS HOMEOWNERS ASSOCIATION, INC. COLLECTION POLICY	
Crawford Farms Homeowners Association, Inc. collection process includes the following steps unless authorized exceptions to this process are communicated in writing from the Board of Directors through the Association Manager.	
Notice	Description
1 st - Friendly Notice	<ul style="list-style-type: none"> • Generally may be issued by the billing department after the Association's late date as a statement showing the total amount due. The late date is the last day of the month that the assessment is charged. • Late fees/interest and collection fees may apply and vary based on governing documents. • Issued to owners <u>with a balance of \$50 or more.</u>
2 nd - Formal Notice	<ul style="list-style-type: none"> • Generally may be issued as a late letter and sent certified mail (typically 30 days after the Friendly Notice). • Collection fee may apply. • May include any required legal notices and allow the account holder 30 days to address the delinquent account. • Issued to owners <u>with a balance of \$75 or more.</u> • A second late statement may be sent to owners in lieu of or in addition to the second notice, but the processing fees and collateral costs (print, envelopes, postage, etc.) still apply to each review and mailing.
3 rd - Final Notice	<ul style="list-style-type: none"> • This is a final internal collection notice (similar to the 2nd Formal Notice); sent via certified mail. A copy of the Association ledger may be attached to these notices and these notices may describe the options the owner has to avoid having the account turned over to an attorney's office, including information regarding availability of a payment plan through the Association. • Collection fee may apply. • Only issued to owners <u>with a balance of \$150 or more.</u> • If assessments are still outstanding after the time to cure required by law has lapsed, the account may be referred directly to an attorney's office to proceed with collection efforts unless the Manager or Board of Directors stipulates otherwise.
Lien, Lawsuit & Foreclosure	<ul style="list-style-type: none"> • An attorney may be engaged, a notice of lien and/or lawsuit may be filed in accordance with Texas law. • Association may authorize foreclosure of its lien if approved by the Board of Directors in writing. • Collection and legal fees may apply.